



**EXCERPT FROM THE MINUTES OF THE REGULAR EN BANC
MEETING OF THE COMMISSION ON ELECTIONS
HELD ON SEPTEMBER 5, 2017**

Present:

Chairman J. Andres D. Bautista
Commissioner Christian Robert S. Lim
Commissioner Al A. Parreño
Commissioner Luie Tito F. Guia
Commissioner Arthur D. Lim
Commissioner Sheriff M. Abas

On Leave:

Commissioner Ma. Rowena Amelia V. Guanzon

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17-0488

**IN THE MATTER OF THE PROPOSED REVISED TIMELINES IN CONNECTION
WITH THE OCTOBER 23, 2017 BARANGAY AND SANGGUNIANG KABATAAN
ELECTIONS (BSKE); AND RESETING OF THE SCHEDULE FOR THE
VERIFICATION OF PCVL/EDCVL AND THE POSTING OF THE PCVL**

The Commission **RESOLVED**, as it hereby **RESOLVES**, as follows:

1. To **approve** the hereto attached proposed revised Timelines in connection with the October 23, 2017 Barangay and Sangguniang Kabataan Elections (BSKE), submitted by Atty. Teopisto E. Elnas, Jr., Director IV, Election and Barangay Affairs Department (EBAD) and made integral part of this Resolution; and
2. To **reset** the schedule for the following:
 - a) Verification of PCVL/EDCVL - **September 25, 2017**
 - b) Posting of the PCVL - **September 29, 2017**

Let the Office of the Deputy Executive Director for Operations (ODEDO) implement this Resolution, and to give it the **widest dissemination** possible.

SO ORDERED.

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J. ANDRES D. BAUTISTA
Chairman

[Handwritten signature of Christian Robert S. Lim]
CHRISTIAN ROBERT S. LIM
Commissioner

[Handwritten signature of Luie Tito F. Guia]
LUIE TITO F. GUIA
Commissioner

(On Leave) *[Handwritten signature]*
MA. ROWENA AMELIA V. GUANZON
Commissioner

[Handwritten signature of Al A. Parreño]
AL A. PARRENO
Commissioner

[Handwritten signature of Arthur D. Lim]
ARTHUR D. LIM
Commissioner

[Handwritten signature of Sheriff M. Abas]
SHERIFF M. ABAS
Commissioner

Cc: Chairman
All Commissioners
Executive Director
Deputy Executive Director for Operations
Deputy Executive Director for Administration
All Departments/Offices

OCTOBER 23, 2017 SYNCHRONIZED BARANGAY ANDS SANGGUNIANG KABATAAN ELECTIONS (SK) ELECTIONS
TIMELINES

No.	ACTIVITY	START	FINISH	OPR	REMARKS
1	Activation of Working Committees	February 21, 2017	October 30, 2017	OEDDO/En Banc	
2	Drafting and approval of resolutions and procedures to govern the conduct of 2017 BSKE	February 21, 2017	May 31, 2017	En Banc	
3	Submit to en banc allocation of forms and supplies	March 7, 2017	March 14, 2017	Allocation Committee	
4	Procure election forms and supplies	March-17	August-17	BAC	
5	Register voters for barangay and sangguniang kabataan elections			OEO	
	2.1 File applications for registration of voters for barangay and sangguniang kabataan elections	November 7, 2016	April 29, 2017	OEO	
	2.2. File oppositions to applications for registration	May 2, 2017	May 8, 2017	Concerned Voters/OEO	
	2.3. Post notice of hearing and list of applicants	April 29, 2017	May 1, 2017	OEO/ERB	
6	Approve or disapprove applications for registration	May 15, 2017	May 19, 2017	OEO/ERB	
7	Post list of approved and disapproved applications	May 16, 2017	May 22, 2017	OEO/ERB	
8	Prepare Project of Precincts (POP)	May 16, 2017	May 30, 2017	OEO	
9	Submit POP to EBAD	As soon as available	May 31, 2017	OEO/OPES/ORED	
10	Submit SNPDAT to ITD	As soon as available	May 31, 2017	OEO/ITD	
11	Verify POPs	May 16, 2017	July 1, 2017	EBAD	
12	Submit verified and consolidated POPs to en banc	Immediately after verification and consolidation	June 30, 2017	EBAD	
13	Approve final allocation of election forms and supplies	March 21, 2017	March 21, 2017	EN BANC	
14	Preparation of Packing List	June 30, 2017	October 15, 2017	Allocation Committee	
15	Packing of Available and/or recycled non-accountable forms and supplies	July 1, 2017	September 15, 2017	Packing and Shipping Committee	

No.	ACTIVITY	START	FINISH	OPR	REMARKS
16	Coordinate with PNP and AFP re security coverage for the election.	July 18, 2017	October-17	ODEDO/EBAD	
17	Print Ballots	August 13, 2017	October 9, 2017	Printing Committee/NPO	
18	Print ERs and Other Accountable Forms	August 25, 2017	September 30, 2017	Printing Committee/NPO	
19	Receive and verify Ballots	August 15, 2017	October 15, 2017	Reception and Verification Committee	
20	Receive and verify ERs and Other Accountable Forms	August 28, 2017	October 10, 2017	Reception and Verification Committee	
21	Packing of Ballots	August 17, 2017	October 18, 2017	Packing and Shipping Committee	
22	Packing of ERs and Other accountable forms	September 1, 2017	October 13, 2017	Packing and Shipping Committee	
23	Shipment of Ballots	October 9, 2017	October 20, 2017	Packing and Shipping Committee	
24	Shipment of ERs and Other accountable forms	October 9, 2017	October 20, 2017	Packing and Shipping Committee	
25	Brief REDs on conduct of elections (one day briefing on any day)	September 4, 2017	September 8, 2017	ODEDO/PD	
26	Receive and verify forms and supplies (Non-Accountable)	September 10, 2017	October 7, 2017	Reception and Verification Committee	
	26.1 Ballot Secrecy Folder and other Non-Accountable Forms and supplies that does not require 100% verification	September 10, 2017	September 15, 2017	Reception and Verification Committee	
	26.2 100% verification of Plastic Security Seal, Indelible Ink, Paper Seal, Padlock with Keys, Ballpens	September 10, 2017	October 8, 2017	Reception and Verification Committee	
27	Packing of Non-accountable Forms and Supplies	September 10, 2017	October 12, 2017	Packing and Shipping Committee	
28	Shipment of non-accountable forms and supplies	September 10, 2017	October 20, 2017	Packing and Shipping Committee	
29	Verification, Allocation and Packing of Canvassing Form	September 1, 2017	September 30, 2017	Allocation Committee	
30	Election Period	September 23, 2017	October 30, 2017		
31	Packing and Shipment of additional forms and supplies due to lacking and/or misdelivered allocation, if any (Based on joint report of C/MTO and OEOs)	October 16, 2017	October 22, 2017	Packing and Shipping Committee	
32	Prepare and print Barangay PCVL & EDCVL, SK EDCVL & PCVL	As soon as ready (ASAR)	September 9, 2017	ITD/OEO	
33	File petition for inclusion of voters	Anytime	July 9, 2017 (Sunday)	Concerned Voters	
34	File petition for exclusion of voters	Anytime	July 14, 2017 (Friday)	Concerned Voters	
35	Verification and Certification of List of Voters (EDCVL and PCVL)	As soon as ready (ASAR)	September 25, 2017	ERB	
36	Post Barangay PCVL and SK PCVL	As soon as ready (ASAR)	September 29, 2017	OEO	

No.	ACTIVITY	START	FINISH	OPR	REMARKS
37	Constitute Members of the Board of Election Tellers (BETs) and Barangay Board of Canvassers (BBOCs)	August 23, 2017	August 30, 2017	OEO	
38	Brief PES on the conduct of elections	October 2, 2017	October 6, 2017	ORED	
39	Brief EOs on the conduct of elections (on any day)	October 9, 2017	October 15, 2017	OPES	
40	Brief BETs and BBOCs (on any day)	October 16, 2017	October 22, 2017	OEO/BET/BBOC	
41	File certificates of candidacy	September 23, 2017	September 30, 2017	OEO	
	41.1 Prepare certified consolidated list of candidates	October 1, 2017	October 2, 2017	OEO	
	41.2 Submit list of candidates and other documents to OPES	October 3, 2017	October 4, 2017	OEO	
	41.3 Submit list of candidates and other documents to ERSD	October 5, 2017	October 7, 2017	OPES	
	41.4 Post certified list of candidates	As soon as available	October 12, 2017	OEO	
42	Campaign period	October 13, 2017	October 21, 2017	OEO	
43	Holding of barangay assemblies and candidates fora	October 13, 2017	October 21, 2017	OEO	
44	Verify forms and supplies at municipal level	Upon receipt of forms and supplies		M/CTO/OEO/EWCs	
45	Cast votes	October 23, 2017 (7:00 o'clock a.m.)	October 23, 2017 (3:00 o'clock p.m.)	VOTERS/BET/OEO	
46	Count votes	October 23, 2017 (3:00 o'clock p.m.)	Until Finished	OEO/BET	
47	Canvass returns and proclaim winning candidates	Immediately upon submission of ERs by BETs	Until Finished	OEO/BET/BBOC	
48	Submit to ERSD certified list of votes obtained by each candidate	October 25, 2017	November 8, 2017	OEO/ERSD	
49	Remind/advise candidates of their obligation to file their SOCEs	Anytime after election	October 27, 2017	OEO	
50	File Statements of Contributions and Expenditures (SOCE)	As soon as available	November 22, 2017 (30 days after election)	candidates/OEO/OPES/ORED, NCR/CFO	
51	Send duplicate copies of SOCEs from OEO to OPES thence to CFO			OEO/CFO	
52	Prepare report on the conduct of the SK elections	On any day	December 31, 2017	EID	